



TRON.tdi

Glossary

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Term	Explanation
Case	The term <i>case</i> is a synonym for proceeding or investigation.
Document	<p>A <i>document</i> is a set of one or more electronic files.</p> <p>Here are examples of documents:</p> <ul style="list-style-type: none">- A cover letter with two annexes - this is a document having three electronic files.- An email with three attachments - this is a document having four electronic files since the email body is treated as a distinct electronic file. <p>A document may contain a mix of open and sensitive electronic files. For example a questionnaire reply may be composed of an email body, a sensitive version of the questionnaire reply and a non-confidential (i.e. open) version of the questionnaire reply.</p>
Document type	Each electronic file is assigned a <i>document type</i> . Some examples: notice of initiation, final sample decision, submission, questionnaire reply, specific disclosure, power of attorney...
EU Login	EU Login is the authentication service used for most allowing users to access most of the digital systems used by the European institutions.
Electronic file	An <i>electronic file</i> is an electronic media content, such as a pdf or excel file.
Interested party	<i>Interested parties</i> are companies, associations, organisations, etc. who have a link between their activities and the product being investigated from the country/ies concerned. To enjoy the procedural rights/obligations of an investigation, an interested party should make itself known within the time limit specified in the notice of initiation.
NCF	<p>The non-confidential file (<i>NCF</i>) is the file open for consultation by interested parties.</p> <p>It is the set of all open electronic files available for consultation in TRON.tdi.</p>
NCF date	The <i>NCF date</i> is the date the electronic file was inserted in the NCF and thus made available to the interested parties for web consultation in TRON.tdi.

Term	Explanation
NCF number	<p>The <i>NCF number</i> is a unique sequential number assigned to an open electronic file at the moment it is inserted in the NCF.</p> <p>Each case has a separate sequence: the first electronic file inserted bears number 1, the second bears number 2, etc.</p> <p>If for some reason an electronic file is removed from the NCF, its NCF number will not be reassigned to another electronic file.</p>
Mirror	<p>A <i>mirror</i> is an open electronic file or set of open electronic files that is considered the non-confidential version of a sensitive document.</p>
Open electronic file	<p><i>Open electronic files</i> do not contain confidential information. Their content is available in the NCF.</p>
Public TDI page	<p>The <i>public TDI page</i> (http://trade.ec.europa.eu/tdi/index.cfm) provides information on ongoing cases.</p> <p>This page is available to the general public.</p>
Save number	<p>The <i>Save number</i> is the unique identifier assigned to documents at the time they are saved in DG Trade's document management system. The save number is used as a reference in communications.</p> <p>All electronic files of a document share the same save number.</p>
Sensitive electronic file	<p><i>Sensitive electronic files</i> contain business-sensitive information. Their existence is mentioned in the NCF index but their content is not available to parties.</p>
Sensitive document	<p>A document is considered <i>sensitive</i> when it contains at least one sensitive electronic file.</p>
TDI	<p>Acronym for <i>Trade Defence Instruments</i>.</p>
TRON.tdi	<p><i>TRON.tdi</i> is a web platform with four main functionalities:</p> <ul style="list-style-type: none"> – Registration: registration to a case as an interested party; – Consultation of the non-confidential file, allowing representatives of registered interested parties remote access to that file in a case; – Communication of various documents to registered interested parties in a case (web notification); – Submission of various documents by interested parties in a case (web submission).
User	<p>An interested party may be represented by several <i>users</i>. For instance, both employees of the company and the legal representative may access TRON.tdi. Before the access to the NCF is granted, all the individual <i>users</i> must be registered (and approved) by the relevant case teams.</p>